

Los Angeles Unified School District
INTER-OFFICE CORRESPONDENCE

TO: Principals

RE: PURCHASE OF SUPPORT SERVICES PERSONNEL – PSYCHIATRIC SOCIAL WORKER

Budget Planning is now taking place for Fiscal Year 2020-21. Your school has the option of purchasing a **PSYCHIATRIC SOCIAL WORKER** as Support Services Personnel. Categorically funded positions must provide support to identified at-risk students and English Learners based on data described in the Single Plan for Student Achievement. In addition, all positions funded with categorical resources are subject to federal and state time-reporting requirements. Schools must maintain a monthly Personnel Activity Report, if any part of the assignment is funded with compensatory education funds. **All school purchases must be reflected in the budget system during budget development.** Schools have the opportunity to purchase support services in the new year on a first come first serve basis. Please inform us of your school's intent to purchase Psychiatric Social Worker time by completing this form. **Purchases may not be canceled after Budget Development.**

Estimated cost for a PSYCHIATRIC SOCIAL WORKER. Cost does not reflect UTLA Salary increase.

Item No.	Position	Basis	5 Days (1.0 FTE)	4 Days (0.8 FTE)	3 Days (0.6 FTE)	2 Days (0.4 FTE)	1 Day (0.2 FTE)	1/2 Day (0.1 FTE)
12119	Itinerant Psych Social Worker (33D-5) 12200569	A	\$ 158,440	Must be purchased full time (5 days)				
12105	Itinerant Psych Social Worker (33D-5) 12200569	B	\$ 137,053	Must be purchased full time (5 days)				
13114	Itinerant Psych Social Worker (33D-5) 12200569	C	\$127,962	\$ 102,370	\$ 76,778	\$ 51,185	\$ 25,593	\$ 12,797
12117	Itinerant Psych Social Worker (33D-5) 12200569	E	\$ 144,002	Must be purchased full time (5 days)				
11072	Itinerant Psych Social Worker X-Time (weekly)*		\$2,675					

* X-Time prior to the beginning of the school year may not be funded with compensatory education funds.

* Use Budget Item Number when processing budget adjustments.

COST does not reflect UTLA salary increase.

FUNDING OPTIONS AND REQUIREMENTS:

Your school may purchase additional Psychiatric Social Worker time from school-based budget programs. Purchases **other than C Basis** must be full time (5 days a week).

Budget Planning Programs – The most common school-based budget programs for Budget Planning are listed in Table 1 below. Purchases from these programs must be included on your School Budget Signature Form. Minimum purchase is ½ day per categorical program.**

Table 1 – Budget Planning Programs

(minimum purchase is ½ day per categorical program)**

Program Code	Program Name	Program Code	Program Name
10359	TSP-Settlement	10552	TSP-Student Equity Needs Index
10371	Proportionality-Options (CDS Sec)	10553	TSP-Transitional SENI
10397	TSP – Per Pupil Schools	11142	School Community Budget-Reg Sc
10446	A-G Intervention & Credit Recovery	13027	General Fund School Program
10543	TSP-Innovation-Focus School	13723	Charter Sch Categorical Blk Grant

